Assessment for Day Services

Name:		SSN:	Referral Date:
DOB:		Age:	Sex: Male: Female
Address:			
City:		State/Zip:	Home Phone:
Person administering the assessment:	Print Name	Signature	Date Administered:

PLANNING INVENTORY

The purpose of the Planning Inventory on the following pages is to provide a basic assessment in the identified planning areas. This assessment instrument is not a mandatory assessment for service providers; however, it provides a minimum assessment in each of the identified areas. Service providers using optional or additional assessment instruments must be sure that as a minimum each of the areas on this assessment instrument are included in their assessment.

<u>Directions:</u> Rate each planning area based on the current level of competence in each of the planning areas. Place a check or X in the appropriate box. If you do not think planning is necessary because a statement is not appropriate for this particular customer, check the "NA" (for "not applicable") box.

Upon completion of the check boxes a summary of the assessment for that planning area should be written in the Planning area Summary box before going on to the next planning area. This planning area summary will be used as documentation and analysis of the assessment for that planning area.

SELF-ADVOCACY / SELF-DETERMINATION						
			Does			
	Not Applicable	Needs Support	not Need Support	<u>Yes</u>	No	PLANNING AREA SUMMARY
SA-1. Aware of personal preferences and interests						
SA-2. Aware of individual strengths and limitations						
SA-3. Differentiate between wants and needs						
SA-4. Identifies choices						
SA-5. Makes choices						
SA-6. Considers various options						
SA-7. Considers the consequences of decisions						
SA-8. Establishes individual goals						
SA-9. Demonstrates problem solving skills						
SA-10. Assumes responsibility for actions						
SA-11. Demonstrates self-confidence						
SA-12. Expresses feelings and ideas to others						
SA-13	_					
SA-14	_					

SELF-ESTEEM						
			Does			
	Not	Needs	not Need	V	B1-	PLANNING AREA SUMMARY
SE-1. Feels useful and needed	Applicable	Support	Support	Yes	No	PLAINING AREA SUIVIIVIARY
SE-2. Feels he/she has good qualities and traits						
SE-3. feels successful most of the time						
SE-4. Happy with himself/herself						
SE-5. Happy with his/her life						
SE-6. Has a positive attitude						
SE-7. Respects himself/herself						
SE-8. Respects others						
SE-9. Expresses feelings to others						
SE-10. Expresses opinions to others						
SE-11. Develops friendships						
SE-12. Enjoys conversation with others						
SE-13	-					
SE-14	_					

COPI	NG SKILLS						
		Not	Does Needs	not Need			
		Applicable	Support	Support	Yes	No	PLANNING AREA SUMMARY
CS-1.	Often feels stress	Аррисавіс	Биррогт	Зирроп			T EXIMINO AIREX SOMIVARY
CS-2.	Identifies cause of his/her stress						
CS-3.	Solves problem situations						
CS-4.	Controls anger/temper						
CS-5.	Controls emotion						
CS-6.	Does not engage in self-destructive behavior						
CS-7.	Identifies situations that may upset him/her						
CS-8.	Avoids situations that may upset him/her						
CS-9.	Avoids physical, psychological or emotional situations that are harmful						
CS-10.	Has a crisis management plan						
CS-11.	Has family support						
CS-12.	Has a support group						
CS-13.		-					
CS-14.		_					

PER	SONAL RESPONSIBILITY						
		NI-4	Manda	Does			
		Not Applicable	Needs Support	not Need Support	Yes	No	PLANNING AREA SUMMARY
PR-1	. Schedules own appointments	Аррисавіс	Зиррог	Зирроги			T ENWING AREA SONIONARY
PR-2	. Sets personal goals						
PR-3	. Keeps track of daily schedules using a clock						
PR-4	. Keeps track of weekly and monthly schedules using a calendar						
PR-5	. Plans, prepares and serves his/her own meals						
PR-6	. Prepares shopping list and shops for his/her own grocerie	es					
PR-7	. Cleans his/her own room (sweep, dust, make bed, pick-u	p)					
PR-8	. Uses washer and dryer to cleans his/her own clothes						
PR-9	. Lives in an apartment or house by himself/herself						
PR-1	0. Lives in an apartment or house with roommate						
PR-1	1. Identifies current day, month and year						
PR-1	2. Identifies safety hazards within the home						
PR-1	3						
PR-1	4						

PERSONAL HEALTH AND HYGIENE						
	Not	Does Needs	not Need			
	Applicable	Support	S <u>upport</u>	Yes	No_	PLANNING AREA SUMMARY
PH-1. Maintain good physical health						
FTF-1. Maintain good physical neath						
PH-2. Recognizes and addresses physical problems that arise						
PH-3. Maintains good mental health						
Pn-3. Maintains good mentarneatti						
PH-4. Recognizes and addresses mental health problems that						
arise						
PH-5. Makes informed choices regarding sexual behavior						
PH-6. Takes a bath or shower and dries self						
PH-7. Washes and rinses own hair						
PH-8. Brushes teeth						
PH-9. Uses deodorant after shower or bath						
PH-10. Adjusts hot and cold faucets safely						
,						
PH-11. Dresses him/herself						
PH-12. Calls 911 in an emergency						
PH-13						
PH-14						

SOCIALIZATION						
	Not	Does Needs	not Need			
	Applicable	Support	S <u>uppor</u> t	Yes	No_	PLANNING AREA SUMMARY
S-1. Acknowledges others in the room						
S-2. Makes eye contact when talking or being talked to						
S-3. Acknowledges own name when called						
S-4. Answers when asked a question						
S-5. Participates in group activities						
S-6. Obeys rules at home, school and work						
S-7. Follows one step directions given by a person in charge						
S-8. Talks in a group discussion staying on the topic of conversation						
S-9. Does not interrupt others when they are talking						
S-10. Goes to others to get help or information						
S-11. Manages anger in a tense situation						
S-12. Develops friendships with others						
S-13.						
S-14.						

COMM	IUNITY PARTICIPATION						
		Not	Does Needs	not Need			
		Applicable	Support	Support	Yes	No	PLANNING AREA SUMMARY
CP-1.	Participates as an active citizen	Applicable	П	Баррогі			
CP-2.	Locates appropriate community services and resources	3					
CP-3.	Knows how to use a variety of services and resources successfully						
CP-4.	Picks activities within the community to do for fun away from home	/					
CP-5.	Makes plans and arranges to get to an event or activity he/ she likes	'					
CP-6.	Asks directions when in an unfamiliar location						
CP-7.	Knows how to order meals at a fast food restaurant						
CP-8.	Orders a meal from a menu at a restaurant						
CP-9.	Contacts caseworker or caregiver for assistance						
CP-10.	Asks where to find a telephone in an unfamiliar location	1					
CP-11.	Uses 911 or 0 and asks for helping an emergency whe alone in the community	n					
CP-12.	Knows and obeys safety rules while in the community						
CP-13.							
CP-14.							

MOBIL	LITY AND TRANSPORTATION						
			Does				
		Not	Needs	not Need	Vac	Na	PLANNING AREA SUMMARY
MT-1. [Does not require mobility ADS for walking	Applicable	Support	Support	Yes	No	PLAINING AREA SUIVIIVIART
MT-2. I	s able to maneuver stairs without assistance						
MT-3. /	Asks for directions in an unfamiliar place						
	Walks or bikes to a place at least several blocks away from home						
MT-5. A	Able to get to a bus or train stop without assistance						
MT-6. I	Knows how to access public transportation						
MT-7. L	Jses a map for navigation						
MT-8. I	Has a drivers license						
MT-9. \	Wants to obtain a drivers license						
MT-10.	Reads and understands street and traffic signs						
MT-11.	Has a support person to provide transportation						
MT-12.	Requests assistance in securing transportation						
MT-13.							
MT-14.							

COMMUNITY SAFETY		Does				
	Not	Needs	not Need			
CS-1. Watches for traffic before crossing streets, driveways and parking lots	applicable	Support	Support	Yes	No	PLANNING AREA SUMMARY
CS-2. Crosses the street only at designated crosswalks						
CS-3. Walks a safe distance from moving traffic						
CS-4. Looks in both directions before crossing a street						
CS-5. Stays with the group in a crowded or busy area						
CS-6. Gets into cars with friends or family only						
CS-7. Asks for help when in danger						
CS-8. Knows his/her phone number and address						
CS-9. Gives out personal information only in emergency situations	5					
CS-10. Contacts a neighbor for help when needed						
CS-11. Carries identification and money when leaving home						
CS-12. Takes precautions when going out into the community						
CS-13						
CS-14						

MONE'	Y MANAGEMENT						
			Does				
		Not	Needs	not Need			DI ANIMINO ADEA CUMMADIV
1/11/1	suggestedly uses a vending machine	Applicable	Support	Support	Yes	No	PLANNING AREA SUMMARY
IVIIVI- I .	successfully uses a vending machine						
	Pays for an item that costs more than a dollar with a Sufficient number of bills						
	Suncient number of bills						
MM-3.	Gives the exact amount of change to pay for something						
	That costs les than one dollar						
MM-4.	Has a checking account						
	3						
MME	Has a savings account						
IVIIVI-J.	rias a savings account						
MIM-6.	Manages personal finances						
MM-7.	Cashes check/paychecks						
MM-8.	Checks the accuracy of paycheck						
	<i>y</i> 1 <i>y</i>						
1 O_1/1/1	Inderstands deductions on a paycheck						
IVIIVI-7.	onderstands deductions on a payericek						
141440	D. I						
IVIIVI-10.	Budgets spending money						
MM-11.	Makes a withdrawal from a bank account						
MM-12.	Maintains financial records such as receipts and bills						
MM-13.	Uses a debit card						
-							
MM-14.							
IVIIVI- I 4.							

Not Applicable Support	PRE-EMPLOYMENT					
PE-1. Has a specific interest in securing employment PF-2. Has specific job skills PF-3. Has a specific polyment goal PF-4. Identifies interests and preferences concerning employment PF-5. Identifies and understands basic abilities and disabilities PF-6. Able to make informed choices PF-7. Develops goals PF-8. Communicates with others in an appropriate manner PF-9. Follows directions PF-10. Displays acceptable on-the-job behaviors PF-11. Displays acceptable on-the-job socialization skills PF-12. Advocates for self PF-13.		Not	not Nood			
PE-1. Has a specific interest in securing employment PE-2. Has specific job skills PE-3. Has a specific employment goal PE-4. Identifies and understands basic abilities and disabilities PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on the job behaviors PE-11. Displays acceptable on the job socialization skills PE-12. Advocates for self PE-13.				Yes	Nο	PI ANNING ARFA SUMMARY
PE-2. Has specific job skills PE-3. Has a specific employment goal PE-4. Identifies interests and preferences concerning employment PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on the job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13.		Лерпоивіс	Барроп			
PE-3. Has a specific employment goal PE-4. Identifies interests and preferences concerning employment PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self	PE-1. Has a specific interest in securing employment					
PE-3. Has a specific employment goal PE-4. Identifies interests and preferences concerning employment PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self						
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PE-4. Identifies interests and preferences concerning employment	. I I					
PE-4. Identifies interests and preferences concerning employment	DE 2. Has a specific ampleyment goal					
PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13	РЕ-5. Паѕ а specific employment goal					
PE-5. Identifies and understands basic abilities and disabilities PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13						
PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self	PE-4. Identifies interests and preferences concerning employments	ent L				
PE-6. Able to make informed choices PE-7. Develops goals PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self						
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PE-8. Communicates with others in an appropriate manner PE-9. Follows directions PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13	PE-6. Able to make informed choices					
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PE-10. Displays acceptable on-the-job behaviors PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13.	PE-8. Communicates with others in an appropriate manner					
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PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13	PE-9 . Follows directions					
PE-11. Displays acceptable on-the-job socialization skills PE-12. Advocates for self PE-13						
PE-12. Advocates for self PE-13	PE-10. Displays acceptable on-the-job behaviors					
PE-12. Advocates for self PE-13						
PE-13	PE-11. Displays acceptable on-the-job socialization skills					
PE-13						
PE-13	PF-12. Advocates for self					
	DF.13					
	1 L-13.					
	PE-14.					

JOB	SEARCH						
		Not	Does Needs	not Need			
JS-1.	Identifies 2 or 3 jobs interests		Support	Support	Yes	No	PLANNING AREA SUMMARY
JS-2.	Identifies realistic job interests						
JS-3.	Selects job interests that matches his/her skills						
JS-4.	Seeks assistance from agencies or employment counselors in finding a job						
JS-5.	Contacts friends and family concerning job openings						
JS-6.	Contacts employers concerning job openings						
JS-7.	Asks a person he/she knows well for a job recommendation	n					
JS-8.	Prepares a resume to include personal information and work history						
JS-9.	Fills out a job application completely						
JS-10	. Requests an interview for a job						
JS-11	. Asks and answers questions during a job interview.						
JS-12	. Accepts a job when one is offered						
JS-13	i						
JS-14	·						

ADDITIONAL PLANNING AREAS						
	Not	Needs	Does not Need			
	Applicable		Support	Voc	No	PLANNING AREA SUMMARY
	Аррисавіе	Support	Support	Yes	No	I LAWWING AREA SOMMARY
AP-1						
	_					
AP-2						
	_					
AD 2						
AP-3						
AP-4.	_					
AP-5.						
AP-6						
AP-7						
40.0						
AP-8	_					
AP-9	_					
AP-10	_					
AP-11						
AP-12						
711 12.	_					
AD 12						
AP-13	_					
AP-14	_					

SUMMARY EVALUATION AND RECOMMENDATIONS